



## BRACEBRIDGE PUBLIC LIBRARY POLICIES AND PROCEDURES

**CATEGORY:** Board By-law  
(Temporary # 19 – 3)

**SUBJECT:** Transparency

**POLICY REPLACING:** Board By-law  
#3 – Transparency May 13, 2014

**BOARD APPROVAL DATE:** June 11, 2019

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**RATIONALE:**

As the Library is a public institution, the public has a right to access the pertinent documentation that is a product of the Library Board's governance.

**POLICY STATEMENT:**

The current minutes and pertinent policies of the Bracebridge Public Library Board will be available to any member of the general public via the Library website.

Requests for information pertaining to the Library Board, not on the website, may be directed to the CEO or Board Chair.

The staff will advise the requestor when the materials are ready either electronically or in print. Print format will be copies of original documents. Copying fees may apply.

**RELATED DOCUMENTATION:**

Operations #2 - Records Retention

**PREVIOUS REVISIONS:**

Requests for Board Documentation Policy October 18, 1993

Board By-law #3 – Transparency May 13, 2014