



Bracebridge Public Library Board Meeting Minutes

Date: Tuesday, March 9, 2021

Notetaker: C. Dawkins

Conducted via Zoom electronic forum. Public viewing enabled via
<https://www.bracebridge.ca/en/town-services/webcasts.aspx>

Present: B. Hutchinson (Chair), E. Brown, C.A. Robinson, J. Wolochatiuk, C. Wilson, T. Sutherland, R. Hallam, N. Smart, C. Rodney (CEO)

Regrets: M. Walton

1. Call to Order by the Chair:

The meeting was called to order at 7:05 p.m.

2. Approval of the Agenda:

Motion: To approve the agenda for March 9, 2021.

Moved by: R. Hallam, Seconded by J. Wolochatiuk. CARRIED

3. Delegations/guests: None

4. Consent agenda

4.1 Approval of the Minutes of the Tuesday, February 16 meeting

4.2 Ad hoc/Standing Committee Reports

4.2.1 Friends of the Library – No report

4.2.2 Policy Committee – No report

4.2.3 SOLS Trustee Report – No report

Motion: To approve the Consent Agenda.

Moved by: C.A. Robinson, Seconded by N. Smart. CARRIED

5. Business arising: None

6. Correspondence: None

7. CEO's Report:

Library access has been somewhat frustrating with the frequency of going into and out of lockdown, however, as of February 17 we were allowed to offer in-house browsing and our patrons were very excited about it. Although local nursing and retirement homes are not allowing Visiting Library Service (VLS) at this time, we are currently preparing promotions of the VLS to distribute within the community to reach isolated seniors who live in their own residences. Library staff will be polled to create a wishlist and prioritize tech equipment suited for a grant application to Parry Sound Muskoka Community Network. "Blind Date with a Book" was a success as always. The Children's Department is handing out seasonal goody bags as an incentive to check-out children's material (Valentines, Easter, etc.). The Muskoka libraries' collaborations for author talks are going well with Jennifer Robson at the end of the month and author Nadia Hashimi on April 8. The curb-side and in-house stats have been added to the report.



8. Financial Report:

8.1 Financial statement for February has been distributed for information.

C. Rodney gave a brief mention of some particular totals to date. B. Hutchinson mentioned that any Board member who has more questions or wants more detailed information should contact her or C. Rodney.

8.2 2020 Year-end financial statement

C. Rodney went over the financial statement in great detail.

Motion: To approve the 2020 year-end financial statement as presented.
Moved by: R. Hallam, Seconded by C. Wilson. CARRIED

9. New Business:

9.1 Library Board representative for Friends of the Library

B. Hutchinson asked N. Smart to consider taking on this position. N. Smart will look into all the details and then make a decision.

9.2 Strategic Planning Committee report:

Everyone felt the Board/Staff discussion went very well. The strategic planning committee meets tomorrow morning to discuss the results and to decide how to move forward. Decisions will be brought to the Board by the April meeting.

10. Library expansion project:

B. Hutchinson provided some background information regarding the joint facility accessible to all Board members on a shared read-only Google Drive folder. The Steering Committee is meeting again soon. C. Wilson reported that things are moving ahead with the phased approach and it was noted that there are lots of things going on behind the scenes. Just a reminder to Board members that when discussing this project to remind people that it is now a phased-in build with Arena first, then Library, followed by Fieldhouse.

11. Closed Session:

Motion: To move into closed session at 8:00.
Moved by: J. Wolochatiuk, Seconded by E. Brown. CARRIED

Motion: To move out of closed session at 8:09.
Moved by: J. Wolochatiuk, Seconded by M. Walton. CARRIED

12. Date of Next Meeting: Tuesday April 13, 2021, 7 p.m.

13. Adjournment – As all items on the agenda were addressed, Chair B. Hutchinson declared the meeting adjourned at 8:10 pm.