

Bracebridge Public Library Board Meeting
Tuesday, September 8, 2020 at 7 p.m.
MINUTES

Conducted via Zoom electronic forum. Public viewing enabled via
<https://www.bracebridge.ca/en/town-services/webcasts.aspx>

Present: B. Hutchinson (Chair), E. Brown, P. Feist, R. Hallam, C.A. Robinson, T. Sutherland, M. Walton, C. Wilson, J. Wolochatiuk, C. Rodney (CEO)

Regrets: None

1. Call to Order by the Chair:

The meeting was called to order at 7:03 p.m.

2. Approval of the Agenda:

Motion: To approve the agenda as presented for September 8, 2020.

Moved by: R. Hallam, Seconded by C.A. Robinson. CARRIED

3. Delegations/guests: Town CAO – Steve Rettie

S. Rettie addressed the issue of the Joint Facility and what the Town's unsuccessful application for the Investing in Canada Infrastructure Program (ICIP) means for the Library. The Town will continue to seek any further government grants which may be applicable. The Town's current financial situation means that the project will likely be developed in three phases in the order of arena, library and fieldhouse. The arena project will proceed due to end-of-life infrastructure but no timeline has been determined for the other phases.

Motion: That the Library Board Chair provide a letter on behalf of the Board to express its dismay regarding the unsuccessful application but acknowledging their continued support for the joint facility development and the possible phasing of the project.

Moved by: E. Brown, Seconded by P. Feist. CARRIED

4. Consent agenda

4.1 Approval of the Minutes of the Tuesday, June 9 meeting

4.2 Ad hoc/Standing Committee Reports

4.2.1 Friends of the Library - None

4.2.2 Policy Committee – See New Business

4.2.3 SOLS Trustee Report – None

4.2.4 Board Chair's report

Motion: To approve the Consent Agenda as presented.

Moved by: M. Walton, Seconded by C.A. Robinson. CARRIED

5. Business arising: Detailed minutes of the Strategic Planning Committee are available but not included in the Board Minutes.

6. CEO's Report:

A discussion took place regarding curbside pick-up, with a suggestion to increase the service times beyond our current schedule between 9 am and 5 pm. There will be an upgrade to the Library's online public access catalogue in late October which will provide improved functionality for our patrons.

7. Financial Report:

7.1 Financial statement to the end of August distributed

C. Rodney addressed issues with the budget

7.2 2021 Long term Capital Plan

C. Rodney presented the draft plan which will be part of the Town Treasurer's presentation to Council and noted updates required due to the timing of the library expansion.

7.3 WSIB fee

C. Rodney explained the increase in WSIB charges.

8. New Business:

8.1 Health & Safety Policy #1 – Epidemics-Pandemics:

Motion: To accept the Health & Safety Policy #1 – Epidemics-Pandemics as amended.

Moved by: T. Sutherland, Seconded by J. Wolochatiuk. CARRIED

8.2 Board By-law #2 A – Electronic Meetings:

Motion: To accept Board By-law #2 A – Electronic Meetings as presented.

Moved by: M. Walton, Seconded by C.A. Robinson. CARRIED

8.3 Governance #5 – Strategic Planning

Motion: To accept Governance #5 – Strategic Planning as presented.

Moved by: E. Brown, Seconded by R. Hallam. CARRIED

8.4 Strategic Planning Committee Report

Motion: To adopt the Strategic Planning Committee Report as stated and move forward as planned.

Moved by: M. Walton, Seconded by J. Wolochatiuk. CARRIED

8.5 Pay review Committee

A small committee was formed including C. Rodney, B. Hutchinson and C.A. Robinson to review the professional librarian positions.

9. Library expansion project: A short discussion took place regarding how to move forward. C. Rodney sent everyone a web link to the Special General Committee meeting scheduled for September 9. The architects will be making a presentation regarding the Multi-Use Community Centre.

10. Date of Next Meeting: Tuesday October 13, 2020, 7 p.m.

11. Adjournment – As all items on the agenda were addressed Chair B. Hutchinson declared the meeting adjourned at 8:52 pm.