

Bracebridge Public Library Board Meeting
Tuesday, March 12, 2019 at 7 p.m.
MINUTES

Present: B. Hutchinson (Chair), N. Bianchi, E. Brown, P. Feist, B. Greer, C.A. Robinson, T. Sutherland, G. Lachance (7:15pm), C. Wilson (8:00pm), C. Rodney (CEO)

Regrets:

1. Welcome by Library Board Chair

2. Call to Order by the Chair:

The meeting was called to order at 7:04 p.m.

3. Approval of the Agenda:

Motion: To accept the agenda for the March 12, 2019 meeting.

Moved by: E. Brown, seconded by C.A. Robinson. CARRIED

4. Delegation/guests: None

5. Acceptance of the Minutes of the Tuesday, January 8, 2019 meeting:

Motion: To accept the minutes of Tuesday January 8, 2019 meeting

Moved by: C.A. Robinson, seconded by T. Sutherland. CARRIED

Approval of the Minutes of the Tuesday February 19, 2019:

Motion: To accept the minutes of Tuesday February 19, 2019 meeting

Moved by: P. Feist, seconded by B. Greer. CARRIED

6. Business Arising: A brief discussion ensued on the work that has gone on for the joint facility to this point. A reminder to all Board members to connect with the Library either by newsletter, Facebook, Twitter, etc.. C. Rodney relayed information regarding the Integrity Commissioner - new legislation that came out on March 1 2019 states that there is a restricted definition of local board that excludes some bodies including library boards. Therefore, the municipal code of conduct requirement does not apply to public library boards and we are not expected to ever require the services of the Integrity Commissioner. However, we do have a code of conduct policy to which all Board members need to adhere.

7. Correspondence: None

8. Ad hoc/Standing Committee Reports:

8.1 Friends of the Library – C. Rodney: A reminder that the Friends "Edible Book Festival" is coming up (April 6) as well as a book sale (April 13). The FBPL recently paid for the purchase of 5 tablet covers and 3 robotic ball covers.

8.2 Policy Committee: The new policy committee members will be E. Brown, C.A. Robinson, C. Rodney and a staff member to be determined. B. Hutchinson will attend some of the meetings.

8.3 SOLS Trustee Representative: These quarterly meetings are usually held on a Saturday. The next meeting is in May. If anyone would be interested in being our Board Representative please let B. Hutchinson know.

9. CEO Report: The report was circulated to all Board members before the meeting. Some highlights of the report include the fact that we had to cancel a program or two and close early because of the bouts of bad weather that we have experienced this year. We discovered a new leak in the back stairwell (in the foundation - most likely due to the heavy amounts of water in the back parking lot). Our contract with SirsiDynix for our automated system expires at the end of

this year so we will be looking into our options. We continue to partner with Gravenhurst Public Library to achieve better pricing for any contract.

10. Financial Report:

10.1 Financial statement to the end of February distributed.

This is not a quarterly report therefore no motion is required.

11. New Business:

11.1 Governance workshop May 2, 5:30-8:30pm Gravenhurst Opera House: All Board members are expected to attend this event. Everyone must register for this workshop individually. Please go to <https://www2.librarygovernance.ca/gov-hub>.

11.2 OLA Superconference report: A report on the conference was circulated to all Board members before the meeting. All attendees enjoyed their time at this event. Excitement was expressed about what libraries have become and what the future holds for our Library. "Your best resource is your staff."

11.3 AODA online training: All Board members participated in and completed the Accessibility for Ontarians with Disabilities Act Customer Service Standard. This training is a legislated requirement.

11.4 Overview Board By-laws: Board By-laws are the governing by-laws for how the Library Board operates. We currently have 4 by-laws. The Policy Committee will begin working on a review of Board By-law #1 - Board membership. We will look into using a room at the Town Office for committee meetings.

11.5 Library research by Board members: B. Hutchinson spoke about a presentation she attended on the proposed new hospital in Bracebridge. Muskoka Algonquin Healthcare (MAHC) is currently working on a 5 stage capital planning process. On the MAHC website they state "It is not uncommon for visionary planning of this magnitude to take 15 to 20 years to complete".

11.6 Action Items: These items will be circulated by B. Hutchinson to all Board members before the next meeting.

12. Date of Next Meeting: Tuesday April 9, 2019, 7 p.m.

14. Adjournment declared by the Chair: 9:02 pm.