

**Bracebridge Public Library Board Meeting**  
**Tuesday, April 9, 2019 at 7 p.m.**  
**MINUTES**

**Present:** B. Hutchinson (Chair), T. Sutherland, E. Brown, B. Greer, C.A. Robinson, C. Wilson, C. Rodney (CEO)

**Regrets:** P. Feist, G. Lachance

**1. Call to Order by the Chair:**

The meeting was called to order at 7:02 p.m.

**2. Approval of the Agenda:**

Motion: To accept the agenda for the April 9, 2019 meeting.

Moved by: B. Greer, seconded by T. Sutherland. CARRIED

**3. Delegation/guests: A. Whipp, Children & Youth Services Librarian. A.**

Whipp talked about Tech Tuesday a program that allows kids to explore and interact with new technology. Tech gadgets that are used in this program are pre-loaded iPads, Sphero Balls, Strawbees, Ozobots, Cubelets, Squishy Circuits and Arduinos. We have received funds from the Friends of the Library, as well as a recent donation from OACETT (Ontario Association of Certified Engineering Technicians and Technologists) to purchase the majority of this technology.

**4. Acceptance of the Minutes of the Tuesday, March 12, 2019 meeting:**

Motion: To accept the minutes of the Tuesday March 12, 2019 meeting

Moved by: C.A. Robinson, seconded by T. Sutherland. CARRIED

**5. Business Arising:**

**5.1 Governance workshop May 2, 5:30-8:30pm Gravenhurst Opera House, Register at <https://www2.librarygovernance.ca/gov-hub>:** A reminder to everyone who hasn't registered for this workshop to please do so.

**6. Correspondence:** Unfortunately, N. Bianchi has submitted his resignation from the Board. He has a number of business commitments that have arisen and would prevent him from maintaining a focus on Board duties. A letter was sent to him thanking him for his contribution. Town Council has reviewed previous applicants and will announce the replacement Board member at the April 10 Council meeting.

**7. Ad hoc/Standing Committee Reports:**

**7.1 Friends of the Library – C. Rodney:** The Edible Book Festival was held on April 6. Deputy Mayor Rick Maloney filled-in for Mayor Smith to judge the blind entries. B. Hutchinson won the Judge's Choice award for her edible "Library". There will be a book and bake sale on Saturday, April 13.

**7.2 Policy Committee:** The Policy Committee has not met at this time.

**7.3 SOLS Trustee Representative:** T. Sutherland has agreed to be the BPL Board representative for one year. B. Hutchinson will attend the first meeting (May) as well.

**8. CEO Report:** The report was circulated to all Board members before the meeting. Some highlights of the report include the very successful March Break programs, the continued issue of the water leak at the main entrance, and the selection of a Project Manager for the joint facility (which will be ratified at the Town Council meeting on April 10). It was mentioned by C. Wilson that the Town will be moving forward with the clearing of the joint facility site, road creation and installation of infrastructure services this year.

**9. Financial Report:**

**9.1 Financial statement to the end of March was distributed.**

The quarterly report was broken down by type of expenses. A brief description of the report was given by C. Rodney.

Motion: To approve the first quarter financial statement for 2019

Moved by: C.A. Robinson, seconded by E. Brown. CARRIED

**10. New Business:**

**10.1 Annual Institute on the Library as Place in Ottawa on July 10-11**

[http://www.accessola.org/web/OLA/Events/Signature\\_Events/Library\\_as\\_Place/ola/Events/Signature\\_events/Library\\_as\\_Place/Welcome.aspx](http://www.accessola.org/web/OLA/Events/Signature_Events/Library_as_Place/ola/Events/Signature_events/Library_as_Place/Welcome.aspx). This conference is held annually. It focuses on library design and buildings. There are workshops to discuss the pros/cons of building projects, architectural design, renovations, etc.. Usually the CEO and 1 Board member attend. C. Wilson had expressed interest last year. B. Greer also expressed interest. Attendance may be dependent on transportation considering the distance. It is expected that more information about the conference will be available at the next Board meeting.

**10.2 Mandatory AODA online training – Human Rights Code:** This was deferred to the May meeting as there were 2 Board members absent and a new Board member is expected at the May meeting.

**10.3 Library research by Board members:** Board members are encouraged to share items of interest regarding libraries, librarians or buildings. It was suggested that members search a Globe & Mail article online regarding the Cambridge Public Library, known as Idea Exchange.

**10.4 Action Items:** All action items have been covered.

**11. Date of Next Meeting:** Tuesday May 14, 2019, 7 p.m.

**12. Adjournment declared by the Chair:** 8:42 pm.