

**Bracebridge Public Library Board Meeting**  
**Tuesday, May 8, 2018 at 7 p.m.**  
**MINUTES**

**Present:** A. Freer (Chair), B. Hutchinson, C.A. Robinson, M. Mayes-Stewart, T. Henderson, P. Schofield, C. Wilson, C. Rodney (CEO)

**Regrets:** T. Barker, L. Jacob,

**1. Call to Order by the Chair:**

The meeting was called to order at 7:02 p.m.

**2. Approval of the Agenda:**

Motion: To accept the amended agenda for the May 8, 2018 meeting.

Moved by: C.A. Robinson, seconded by T. Henderson. CARRIED

**3. Delegation/guests:**

**4. Approval of the Minutes of the previous meeting:**

Motion: To accept the amended minutes of Tuesday April 17, 2018

Moved by: B. Hutchinson, seconded by M. Mayes-Stewart. CARRIED

**5. Business Arising:**

**5.1 Board participation in new library planning.** This process was an exercise and is not an official document. A. Freer highlighted some of the stellar points from the discussion. All Board members felt that it is the responsibility of the Library Board to be active in ongoing discussions to do with the Arena/Library complex as we go forward.

**6. Correspondence:**

**6.1 Letter from Daiene Vernile.** A. Freer brought forward a letter from the Minister of Culture Tourism and Sport regarding the increase in grants for public and indigenous libraries.

**7. Ad hoc/Standing Committee Reports:**

**7.1 Friends of the Library – A. Freer:** The Friends will be holding a series of book sales throughout the summer. There will be no Strawberry Social this year.

**7.2 SOLS Trustee Council April 21 – B. Hutchinson:** B. Hutchinson presented some of the highlights of this meeting (full notes were sent with Board material).

**7.3 Policy Committee – Facilities Use #7 – Use of Library Resources During an Election:** A discussion ensued regarding this policy.

Motion: To pass Facilities Use #7 – Use of Library Resources during an Election Campaign period (provisional) as amended

Moved by: M. Mayes-Stewart, seconded by C.A. Robinson. CARRIED

**8. CEO Report:** C. Rodney has been back at work for two weeks. Much time has been spent dealing with work that had accumulated during her leave. There has also been follow up on work that A. Whipp had been doing before her medical leave.

**9. Financial Report:**

**9.1 Financial statement for April distributed.**

This is not a quarterly report so no motion is required. Some revenue and expenditures are above or below 25% of the budget at this time due to some invoices arriving late and other items representing a yearly one-time payment.

- 10. New Business:**
- 10.1 Annual Institute on the Library as Place July 12-13:** C. Rodney and a Board member usually attend this conference. It is a two day event. This year it will be held at the Ismaili Centre, Toronto. If anyone is interested in attending please let C. Rodney know.
- 10.2 Pay equity/compensation review – new timeline:**  
Marianne Love from the consulting firm Gallacher MacDowall will be presenting this at the June 12 General Committee meeting.
- 10.3 Preliminary discussion concerning expanding Library Services prior to acquisition of a new facility:** Due to the fact that a new library facility will take some time to build, it was felt that we need to continue working on expanding our programming while at our current location and not wait until we move to the larger facility. The CEO spoke on the necessity for additional staffing for outreach and programming. While agreeing in principle with more programming, she also spoke about the advantages of having programs take place in the library.
- 10.4 Library research by Board members:** This item will be held over to the June meeting.
- 10.5 Staff appreciation event:** A discussion took place regarding the where, when and what to do.
- 11. Date of Next Meeting:** Tuesday, June 12, 2018, 7 p.m.
- 12. Adjournment declared by the Chair:** 9:17 pm.