

Bracebridge Public Library Board Meeting
Tuesday April 17, 2018 at 7 p.m.
MINUTES

Present: A. Freer (Chair), B. Hutchinson, C.A. Robinson, M. Mayes-Stewart, T. Henderson, T. Barker, C. Rodney (CEO)

Regrets: L. Jacob, P. Schofield, C. Wilson

1. Call to Order by the Chair:

The meeting was called to order at 7:02 p.m.

2. Approval of the Agenda:

Motion: To accept the amended agenda for the April 17, 2018 meeting.

Moved by: T. Barker, seconded by C.A. Robinson. CARRIED

3. Delegation/guests:

4. Approval of the Minutes of the previous meeting:

Motion: To accept the amended minutes of Tuesday March 13, 2018

Moved by: C.A. Robinson, seconded by M. Mayes-Stewart. CARRIED

5. Business Arising:

5.1 9.1 from previous minutes: Monthly financial statements. It was decided that monthly financial statements will continue to be part of the emailing all Board members receive on the Friday prior to the monthly Board meeting, the second Tuesday of each month.

Motion: To continue to supply all Board members with monthly as well as quarterly financial statements.

Moved by: T. Henderson, seconded by T. Barker. CARRIED

5.2 5.2 from previous minutes: Letter of Support from Council. It was passed at Council that the Town of Bracebridge send a letter of support for the Federation of Ontario Libraries efforts to increase the Provincial library grant. A. Freer sent a letter of thanks to the Mayor and Council. C. Rodney sent a letter of thanks to the present government and copied to our local MPP. It is Town practice to re-establish connections should there be a change of government or a new cabinet minister appointed to a portfolio re matters the town has supported.

6. Correspondence:

6.1 Petition for Hospital. The Town of Bracebridge sent out correspondence asking that all Municipal facilities provide copies of the Hospital petition, initiated by MPP N. Miller, be made available for the public to sign. Copies are available at the circulation desk and the information desk.

7. Ad hoc/Standing Committee Reports:

7.1 Friends of the Library – A. Freer: The Friends held their annual Edible Books event on April 7. This event, with interesting entries, was again well received. One imaginative entry was a flan with the title “Peter Flan” (i.e. Pete Pan). This item was a prize winner and was entered by our very own C. Rodney.

7.2 Policy Committee: No report.

8. CEO Report: Ruth Holtz compiled the report on C. Rodney’s behalf. Children’s programmer Ashleigh Whipp is on medical leave and is expected to return at the end of May. March Break programs were very successful thanks to our placement student Anna Haylow and Circulation Clerk Sue Ronson. Shamrockfest was a huge success. Parents and children love our “Fests” and there will be more to come in the future. Our Year of Learning event on Mindfulness was well received

and attended. There is definitely an interest in the community for self -help workshops. Although our DVD stats are down, the number we circulate is extremely large making DVD's a worthwhile investment. (Many people in the community either don't have access to technology or don't want to spend their money on it).

9. Financial Report:

9.1 Fourth Quarter 2017 financial statement for approval.

Motion: To approve the fourth quarter financial statement for 2017

Moved by: T. Henderson seconded by B. Hutchinson. CARRIED

9.2 First quarter 2018 financial statement for approval.

Motion: To approve the first quarter financial statement for 2018

Moved by: T. Henderson seconded by T. Barker. CARRIED

10. New Business:

10.1 Meeting of Muskoka Library CEOs with MPP N. Miller – C. Rodney: The CEO's met with MPP Norm Miller to explain what modern libraries do and that they are no longer just about books. He was informed of the funding challenges libraries face and was requested to continue his ongoing support.

10.2 Meeting with consultants Gordon & Gordon – C. Rodney: There is nothing detailed to report at this time. It was a preliminary meeting. Their report should be available in 9 weeks.

10.3 Board participation in new library planning: A compilation of ideas from several Board members was handed out at the meeting. A few more items were added. It was stressed that all Board members need and will be kept up to date on meetings and the process going forward.

10.4 Town of Bracebridge Strategic Plan draft: A. Freer attended the General Committee meeting regarding the Town Strategic Plan report. The consultants from StrategyCorp Inc. were impressed by how many positive comments they received from respondents about the Town's present and future planning and values. It is designed to be a living document with avenues for future change.

10.5 Staff appreciation event: The annual staff appreciation dinner will be in June. All Board members are asked to give some thought to this event and bring your ideas to the May Board meeting.

10.6 CBC Broadcast on Teachers and Librarians – M. Mayes-Stewart: A recording of Michael Enright's CBC broadcast in April was played. His message was this: "The greatest influence on children, after their parents, is the influence of elementary school teachers and librarians." Our work as Board members and staff is important.

10.7 Board Procedures: It was discussed and decided that Board meeting dates should not be changed. It was also endorsed that Board packages will be sent out as usual to each member on the Friday before the monthly Board meeting. These packages will include the agenda, previous minutes, CEO report, financials and any additional information that pertains to the agenda.

11. Date of Next Meeting: Tuesday, May 8, 2018, 7 p.m.

12. Adjournment declared by the Chair: 9:23 pm.