

Bracebridge Public Library Special Board Meeting
Thursday, December 8 2016 at 7 p.m.
MINUTES

Present: A. Freer (Chair), T. Barker, T. Henderson, L. Jacob, C.A. Robinson, P. Schofield, C. Wilson and C. Rodney (CEO)

Regrets: M. Mayes-Stewart

1. Call to Order by the Chair:

The meeting was called to order at 7:01 p.m.

2. Remarks by Chair

A. Freer welcomed members of the public attending the special Board meeting. She reminded the audience that Board meetings are open to the public who may listen to the proceedings. A short review of the documents and procedures under which the Board operates includes public legislation such as the Public Libraries Act and the Municipal Act primarily with regard to conflicts of interest. The Board also has policies in effect about the conduct of meetings and the use of social media. Authorities on procedure to which the Board may refer are primarily Bourinot and occasionally Robert's Rules of Order.

3. Approval of the Agenda:

Motion: To approve the agenda for December 8, 2016

Moved by: T. Barker, seconded by C.A. Robinson. CARRIED

4. Examination of Library functions in the expansion planning process:

C. Rodney presented a review of the SOLS Workform for Estimating Space Requirements from the 2012 Library Needs Assessment. The importance of certain Library functions was highlighted. Space considerations will need to be revisited when the Library expansion is imminent, as it is already apparent that some functional requirements have changed, most notably with regard to print and non-print collections, and the trend for technological and creative experiences commonly described as "makerspaces".

5. Proposal request by B. Slocum

All Board members had an opportunity to comment on the proposal by B. Slocum for a feasibility study to address his building plan for a future library at the current location. Much discussion took place with many members acknowledging that another feasibility study was not warranted at this time but it was still important to have the key options of staying at the current location or relocating to a joint facility open to further analysis.

Motion: The Bracebridge Public Library Board affirms the municipal process that is currently underway with respect to the Library expansion.

Moved by: A. Freer, seconded by C.A. Robinson. CARRIED

6. Adjournment declared by the Chair: 8:20 pm.