

Bracebridge Public Library Board Meeting
Tuesday, November 11, 2014 at 7 p.m.
MINUTES

Present: A. Freer (Acting Chair), L. Jacob, C. MacDougall, M. Mayes-Stewart, P. Schofield, B. Taylor, and C. Rodney (C.E.O.)

Regrets: L. Giaschi-Pacini, B. Slocum, M. Wilk

1. Call to Order by the Acting Chair
The meeting was called to order at 7:05 p.m.

2. Approval of the Agenda:
Motion: To accept the agenda as amended for Tuesday, November 11, 2014.
Moved by: M. Mayes-Stewart, seconded by L. Jacob. CARRIED

3. Delegations/Guests - None

4. Approval of the Minutes of the previous meeting:
Motion: To accept the minutes of the Tuesday, October 14, 2014 meeting.
Moved by: C. MacDougall, seconded by P. Schofield. CARRIED

5. Business Arising:

5.1 Library Board succession planning: Board Information Night changed to November 18 at 7pm. Application deadline is November 28 at 4:30pm.

6. Correspondence:

- Competition Bureau of Canada - acknowledgement of the Library Board's letter regarding the unfair pricing of ebooks for libraries
- Letter has been sent to Bob Jones thanking him for his assistance over the years with regards to the maintenance of the Library facility.
- M. Wilk sent email to say she cannot attend next Trustee meeting. L. Jacob and A. Freer will attend.

7. Ad hoc/Standing Sub-Committee Reports:

7.1 Friends of the Library: A. Freer reported that the Friends had their Annual General Meeting during which they elected a new executive. The new President is Colleen Manary. Tote bag sales are going well. The Friends currently have about \$8,000 in the bank. The availability of the Library's debit machine has helped with sales.

7.2 Policy Committee: Library CEO provided a checklist of policies prepared by Southern Ontario Library Services. The committee will use this list to ensure that the necessary policies are prepared and kept up-to-date.

7.3 Expansion Promotion Committee: Powerpoint will be presented to Rotary on Nov 21. More public presentations in the library will take place, to be offered on various days and times to accommodate as many viewers as possible. Small group presentations may also take place. New Town Council members will be invited to attend.

8. CEO Report:
C. Rodney gave a report of library activities during October.

9. Financial Report:

Financial report to the end of October 2014 was presented to the Finance Committee.

An update was provided regarding the contract with Correction Services Canada (CSC). Unfortunately a reduction is unavoidable, though effective for only 6 months from October 1st to March 31st, 2015. Staff schedules have been adjusted accordingly.

10. New Business:

10.1 Facebook and the Library: A discussion took place regarding the use of Facebook to promote the Library's purpose. Further discussion is required including consideration for any necessary policies.

10.2 Board members' reports: A. Freer reminded Board members of the recommendation that all Library Board members listen to the CBC Cross Country Checkup program, *The Future of Libraries*, that was aired on September 28. It can be found at <http://www.cbc.ca/news/september-28-2014-future-of-libraries-1.2780770>.
P. Schofield provided a synopsis of the article "From papyrus to pixels" that was emailed previously to Board members. The bottom line is that books will likely change in format but print will prevail.
A. Freer reported on the "Introduction to Governance" seminar presented recently at Nipissing University. She has been provided with notes, which are available to Library Board members. As citizen representatives of the Library, it is important for Board members to be accountable for being trustworthy.

11. Date of Next Meeting: Tuesday, December 9 2014, 7 p.m.

12. Adjournment declared by the Acting Chair: 8:40 p.m.