

**Bracebridge Public Library Board Meeting**  
**Tuesday, February 20, 2018 at 7 p.m.**  
**MINUTES**

**Present:** A. Freer (Chair), T. Henderson, B. Hutchinson, P. Schofield, C.A. Robinson, C. Wilson (7:09)

**Regrets:** T. Barker, L. Jacob, M. Mayes-Stewart, C. Rodney (CEO)

**1. Call to Order by the Chair:**

The meeting was called to order at 6:56 p.m.

**2. Approval of the Agenda:**

Motion: To accept the agenda, with provision that elements from correspondence 10.1 be discussed, during the February 20, 2018 meeting.

Moved by: T. Henderson, seconded by C.A. Robinson. CARRIED

**3. Delegation/guests:**

Bracebridge Public Library Staff was commended for keeping the library running smoothly and efficiently in the absence of C. Rodney.

**4. Approval of the Minutes of the previous meeting:**

Motion: To accept the minutes of Tuesday January 9, 2018

Moved by: T. Henderson, seconded by B. Hutchinson. CARRIED

**5. Business Arising:**

**OLA Conference Report: S. Babineau and B. Hutchinson.** Board reviewed and discussed the report received from S. Babineau. B. Hutchinson gave an overview of her attendance at the conference and will give a more in depth power point at the next Board meeting.

**6. Correspondence:**

**6.1 S. Abrams (Federation of Ontario Public Libraries) re municipal letters in support of provincial funding for Ontario libraries:** See 10.1 for discussion.

**7. Ad hoc/Standing Committee Reports:**

**7.1 Friends of the Library – A. Freer:** The new president of the FOBPL is J. Barnes. The assets currently stand at \$18,062.63. It was recommended by C. Rodney that while The Friends continue to support immediate library projects, future considerations will be the needs within a new library facility. There are currently 60 FOBPL members. Two upcoming events are the “meet and greet” on April 21 and the Edible Book contest on April 7.

**7.2 Policy Committee – Retention of Records:** The committee is working on this policy but it is going to be a challenging endeavour. We have accessed the Town policy as well as the very detailed twenty-two page policy from Waterloo Public Library.

**7.3 Chief Librarian/CEO Evaluation Document Report:** A copy of this document was circulated to all Board members. Discussion on this document was postponed and will be discussed at the March meeting.

**8. CEO Report:** All programs in January were a success. The Reiki program, part of the Year of Learning, was attended by a large and enthusiastic group. Our Fire and Ice Armchair Travelogue on Iceland was also well attended and was very informative. Work continues on the Recreation Centre/Library Facility project. The tender for the capital costs examination is still to be filled.

**9. Financial Report:**

**9.1** A copy of the January 2018 monthly statement was not available.

**9.2 Library Budget passed February 14, 2018:**

A. Freer and P. Schofield attended the Town budget meeting. Note that a radio announcement regarding the elevator was incorrect. \$70,000.00 was placed in the reserve fund last year. \$70,000.00 was added from this year's budget.

**10. New Business:**

**10.1 Possible library statement by Bracebridge Town Council:** We received sample letters submitted by Ontario municipalities to the Provincial Legislature's pre-budget committee. Copies of the letters came from the Federation of Ontario Public Libraries (FOPL) to which the Bracebridge Library belongs. The letters addressed the provincial grants to libraries which have not changed in twenty years and do not reflect the rise in the cost of living index. The recommendation is that the \$33,000,000 total Provincial library funding be raised to \$50,000,000 to more accurately support the many changes that are occurring in the library field and address the lag in funding which now exists. It was suggested that C. Wilson, in his dual roles as a Councillor and a Board member, bring this to Council. Background material from FOPL was supplied.

**10.2 Signage for joint facility:**

The question has been raised "Why is the Library not on the sign for the joint facility?" A. Freer was able to report that a new sign is ready and will be installed as soon as the weather co-operates.

**11. Date of Next Meeting:** Tuesday, March 13, 2018, 7 p.m.

**12. Adjournment declared by the Chair:** 7:52 pm.