

**Bracebridge Public Library Board Meeting**  
**Tuesday, February 11, 2014 at 7 p.m.**  
**MINUTES**

**Present:** A. Freer (Acting Chair), L. Giaschi-Pacini, L. Jacob, M. Mayes-Stewart, B. Taylor, M. Wilk and C. Rodney (C.E.O.)

**Regrets:** C. MacDougall, P. Schofield, B. Slocum

**1. Call to Order by the Acting Chair**  
The meeting was called to order at 7:08 p.m.

**2. Delegations/Guests:** None

**3. Approval of the Agenda:**  
Motion: To accept the agenda for Tuesday, February 11, 2014.  
Moved by: B. Taylor, seconded by M. Mayes-Stewart. CARRIED

**4. Approval of the Minutes of the previous meeting:**  
Motion: To accept the minutes of the Tuesday, January 14, 2014 meeting.  
Moved by: B. Taylor, seconded by M. Wilk. CARRIED

**5. Correspondence:** None

**6. Business Arising:** None

**7 Ad hoc/Standing Sub-Committee Reports:**

**7.1 Friends of the Library:** A. Freer stated Friends have about \$7,000 to donate for various things on the Library's wish list. They paid for the magician during the Christmas break and will be paying for the musical entertainer on Family Day.

**7.2 Policy Committee:** L. Jacob reported that the committee has taken a break from the policy handbook to work specifically on the Personnel Policy, which has been identified as a priority at the moment.

**7.3 Expansion Promotion Committee:** L. Jacob was pleased to report that there had been considerable progress noted on the promotion Powerpoint at the recent meeting, after she missed one of the sessions. The committee is fine-tuning the presentation.

**8. CEO Report:**  
C. Rodney gave a report of library activities during January. Some elaboration of the OLA Conference sessions took place.

**9. Financial Statement:**  
Financial statement to the end of January was presented to the Finance Committee. 2013 year-end financial statement was discussed.

Motion: To approve 2013 year-end financial statement.  
Moved by: M. Mayes-Stewart, seconded by B. Taylor. CARRIED

- 10. New Business:**
- 10.1 Audiobooks on cassette – end of an era:** CEO informed the Board that the books on cassette tapes have now been removed from the collection. The space gained is being quickly filled with the new audiobook format, "Playways". This is another example of the changes that constantly occur in libraries.
- 10.2 Carpet replacement:** CEO informed the Board that the library will need to close on February 27, 28 and March 1 for carpet replacement. Staff will be moving the collection on February 27 in anticipation of the carpet installers arriving on February 28. A request has been made to Beaver Creek Institution for some "manpower", but no response at this date. The majority of the moving of books will be done by staff who would normally be scheduled to work those days.
- 10.3 Board members' reports:** *M. Wilk* described one of her daughter's programs as a Community Librarian, offered during the high school exam week. "Stress-buster" sessions were available to teens on nutrition, study habits, etc. *L. Giaschi-Pacini* described how she gives updates on the Library to Council. She has forwarded the Librarian's monthly report to the Circulation List that is received by all the Council members. The Board could also send the minutes to the Circulation List if desired. She has spoken to Ken Veitch regarding the Brazier Indian costume and the interest of the Town. The first thing he needs is a mannequin. Our Council representative also spoke with the Director of Public Works regarding the snow clearing of the Library's sidewalks. We are hoping that this work will be taken on by the Town, since we do not have a staff member or the budget to do the work. *L. Giaschi-Pacini* would also like to support the use of tax dollars to pay for the majority of the roof repairs, rather than depleting our reserves. The CEO will provide the costs over the past years for repairs for roof leaks, icicle removal, heat cables and other related costs. *A. Freer* mentioned the article in the local paper regarding the Muskoka seasonal residence survey. It was noted that 38% use the local libraries when they are at their seasonal residence – the highest usage among public facilities. *A. Freer* also made positive comments on the "Blind date with a book" event undertaken by staff to celebrate Valentine's Day.
- 11. Date of Next Meeting:** Tuesday, March 11, 2014, 7 p.m.
- 12. Adjournment declared by the Acting Chair:** 8:15 p.m.